



Meeting Minutes

Wednesday, July 15, 2026, 6:30 P.M. Belmont Public Library

Members Present

Angela Fontain, Chair
Shawn Singleton, Co-Chair
Jannie Hawkins, Secretary
Alicia Brown
Evan Feinman, Virtually
David Poole
Rafaella Sale

Others Present

Joseph Lowery, Civilian Review Board Manager
Jon Bridges, Director, Richmond Police Department

Public Attendance

One (1) citizen attended virtually

Call to Order

The meeting was called to order by the Chair at 6:30 PM.

Approval of Agenda

A motion was made to approve the July 15, 2026, meeting agenda.

Motion moved by David and seconded by Shawn

Motion passed unanimously.

Approval of Minutes

The Board discussed the approval process for the June meeting minutes. It was agreed that after the appropriate editing of the June minutes, the June and July minutes will be presented for formal approval at the August meeting.

No formal action was taken.

CRB Manager Report

- The CRB Manager reported that there have been no updates regarding pending Richmond Police Department cases since the June meeting.
- The Richmond Police Department's "Overview of Complaints" presentation is anticipated to occur during the September or October meeting.
- The CRB presentation at Council Member Lynch's district meeting remains scheduled for September 17, 2026.
- The 2026 and 2027 CRB budget information has been distributed to Board members.

Old Business

Annual Report Subcommittee:

- David Poole will serve as Chair of the Annual Report Subcommittee.
- The Annual Report remains due October 1, 2026.
- Subcommittee meetings will be conducted virtually.
- Discussion occurred regarding presentation of the Annual Report to City officials, including participation by Board members and staff.
- The Board discussed obtaining an update from the CRB consultant prior to submission of the report.

SOP Revision Subcommittee:

- Evan Feinman will serve as Chair of the SOP Revision Subcommittee.
- Members were encouraged to submit proposed revisions for consideration by the subcommittee.
- Discussion occurred regarding maintaining consistent terminology with Richmond Police Department policies and procedures in future CRB reports, such as “unfounded” and “substantiated”.
- The Board discussed a need for public awareness of the CRB appeal process for complaints that fall within the Board's scope. The Board will work with RPD on a process.
- It was reported that consultant interviews with Board members had not yet begun.

Board Membership

- The Board received an update regarding the current vacancy and the appointment process. There is someone from the 9th district up for consideration. This individual must complete processing before he can participate on the Board. Although the candidate is not a Spanish speaker, Board member Rafaella is a Spanish speaker, which is an asset to the Board.
- Discussion occurred regarding orientation and training for future Board members, including the possibility of refresher training for current members.

New Business

NACOLE Conference:

The Board discussed attendance at the National Association for Civilian Oversight of Law Enforcement (NACOLE) conference scheduled for November 8–12, 2026, including estimated travel costs of \$1,600.00.

Board Compensation:

Discussion occurred regarding compensation for participation in virtual subcommittee meetings. The CRB Manager reviewed the annual stipend limitation of \$2,400 per Board member, as established by the City ordinance creating the CRB. The matter will be reviewed further by the CRB Manager.

Citizen Academy:

The CRB Manager advised members of the upcoming Richmond Police Department Citizen Academy and noted that registration is open to the public and encourages everyone's participation.

Public Comment

One citizen attending virtually asked questions regarding:

- The Board's subpoena authority;
- The use of subject matter experts; and
- The relationship between CRB findings and Richmond Police Department investigations.

Board members provided responses regarding the Board's authority and current operational processes, stating that the CRB is still new and that “processes are still being hammered out” and thanked the citizen for his participation.

Next Meeting

August 19, 2026, 6:30 pm at the Westover Hills Public Library

Adjournment

The meeting was adjourned at 7:54 PM.